

FITZPATRICK ELEMENTARY SCHOOL

Dr. W. A. Milledge, Jr. – Principal
Mrs. Wilanie Covington – Assistant Principal

2017-18 SCHOOL WIDE DISCIPLINE PLAN



**“We Believe, Achieve, and Succeed! We Are
Fitzpatrick!”**

School-wide Discipline Plan

The school-wide discipline plan has been developed to promote positive student interactions. We are committed to building a learning environment where students are equipped with strategies to help them become respectfully, responsible, and reliable citizens.

GUIDING PRINCIPLES

- Every person deserves to be respected.
- Every person deserves to be safe, to feel safe, and to be free from danger.
- Students attend school to learn academics, behavioral skills, social skills and learning is enhanced in a physically and emotionally safe environment.
- Learning is enhanced by the establishment of academic and behavioral expectations.
- Special emphasis will be placed on the teaching of self-discipline, good citizenship and social skills.

SCHOOL RULES

- I will follow directions the first time given.
- I will keep my hands, feet, mouth, and objects to myself.
- I will put people up, not down.
- I will always be in the proper place.
- I will walk in the building always.
- I will use all materials and equipment properly.

GENERALIZED EXPECTATIONS

(Additional rules are located in the Fitzpatrick Student Handbook)

Being ready to learn:

- Students must come to school each day prepared to learn.
- Students will be required to complete and return all class work and homework as assigned.

Student safety:

- No fighting, hitting, pushing, or play fighting at school. This includes on the way to and from school.
- Instances that include instigating, promoting, or encouraging students to fight are not permitted.
- Verbal or physical threats of any manner will not be tolerated.
- Students will be required to follow all playground rules and walk on the playground. (Games that could result in student injury are not permitted.)
- Students are expected to line up in an orderly fashion without pushing, yelling, or causing a disturbance. Students need to wait quietly for their teacher to meet the line.
- Students should always walk on campus.
- Students are required to follow all safety rules while riding on any bus.

Demonstrating respect and responsibility:

- Respect yourself and always treat others with respect. Racial or ethnic slurs, name calling, harassment, and bad language will not be tolerated.
- Show respect to all staff members and all adults on campus.
- Take care of all assigned school materials and equipment, including computers, playground equipment, and any other school property. Students who vandalize or destroy school property will be required to pay for damages.
- Students need to enter the cafeteria area quietly and use a whisper voice.

Items not to bring to school:

- Possession of any kind of weapon, knife, or dangerous object is prohibited. This includes, but is not limited to, guns, knives, ammunition, fireworks or other explosives, tools, kitchen utensils, letter openers, lasers, and chains. Imitations, such as toys, will be treated as the genuine article.
- Electronic games, cell phones, music devices, trading cards, or any other type of object or toy that can cause distractions, are not permitted at school. If confiscated, these items will need to be picked up by a parent in the office.
- Harmful substances, like tobacco, alcohol, drugs, or things that look like tobacco, alcohol, or drugs are not allowed at school.

DISCIPLINE PLAN

Inappropriate behaviors fall into 4 categories or levels of offenses.

Each level is addressed either by the classroom teacher or the school administration.

Level 1 Offenses

Handled by the teacher with documentation of behavior and action.

Not following directions

Running in hallways

Excessive talking

Inappropriate laughing/sneering

Derogatory notes/pictures

Teasing/put downs

Inappropriate language

Eye rolling

Interrupting

Consistent tardiness

Name calling

Misuse of materials

Mocking

Level 2 Offenses

Handled by the teacher with documentation of behavior and action.

Parent contact required.

Back talking/arguing

Inappropriate gestures/language

Taunting

Refusing to work

Open defiance

Cheating/lying

Throwing objects

Hitting

Level 3 Offenses

Handled by the administration.

Office referral with accompanying documentation.

Fighting

Inappropriate touching

Damaging property

Direct and willful disobedience of school rules and policies

Bullying

Threatening bodily harm

Stealing

Use of extreme profanity

Pulling fire alarm

Harassment, including sexual harassment

Zero Tolerance

Handled by the administration.

Direct office referral.

Parent contact by administration.

Drugs

Weapons/facsimile of a weapon/dangerous instrument

Leaving school without permission

DISCIPLINE PROCEDURES

Classroom

Level 1 and Level 2 behaviors handled by the teacher.

- The teacher will follow individual classroom policies of behavior management.
- At least 3 interventions/strategies (one must be a parent contact) must be implemented before an office referral may be made along with documentation of student behavior.

School Administration

Level 3 and Zero Tolerance behaviors handled by the administration.

- Results in a direct office referral.
- An administrator will contact student's parent.
- An appropriate consequence will be given.

In an emergency situation, the student may be brought straight to the office. If the teacher is unable to bring the student, the office will be contacted and an administrator will come to the classroom and remove the student.

Prior to an Office Discipline Referral:

1. Parents and students must know teacher expectations and procedures.
2. Parents and students must know the classroom teacher's discipline plans and procedures.
3. Teachers must document unacceptable behaviors and consequences imposed, trying several strategies or interventions to stop the inappropriate behavior. Several types of parent contacts must be made before an office referral is made for repetitive Level 1 and 2 behaviors.

***A completed office referral form must accompany the student to the office.**

Fitzpatrick Elementary School

School Wide Discipline Plan Fitzpatrick Elementary

NOTICE OF RECEIPT MEMO 2017-2018

My parent/guardian and I, _____, a student enrolled at Fitzpatrick Elementary School, hereby acknowledge by our signatures that we have received and read the Fitzpatrick Elementary School Wide Discipline Plan. We understand that the procedures apply to all students and parents at Fitzpatrick Elementary School.

Student Signature

Date

Parent Signature

Date

Parent Signature

Date

Guardian Signature

Date

Please detach and return to homeroom teacher!